

Alun School



November 2016

To: Parent/Carer of all Year 8 Pupils

Dear Parent/Carer

You are invited to attend the Year 8 Parents' Evening held on Thursday 24th November to discuss your child's progress so far this year. Your child is welcome to accompany you to meet their subject teachers.

Year 8 teachers will be available to meet with you from 16:30 to 19:00 on an appointment basis. Your daughter/son will be making appointments for you to see subject teachers that will be recorded in their homework diary. We strongly recommend that you bring the diary with you for the evening. The evening is likely to be busy and so I would ask you to limit each interview to five minutes. For matters requiring further discussion please make a separate appointment through the school secretary.

In view of the congestion in the main car park in the evenings, you may find it helpful to park in the area adjacent to the tennis courts, around the back of the school. All staff will be located in the Daniel Owen Building and, so, it would be helpful if you could enter the school via that entrance. For fire safety we ask that you sign in and out at this entrance.

It would be appreciated if you would kindly complete and sign the tear-off slip below and return it to the school by Thursday 17th November.

Yours faithfully

Mrs G Roberts- Assistant Headteacher

**Headteacher
Mrs. J. Cooper**

**Deputy Head
Mr. C. Ellis**

**Assistant Heads
Mr. J. Colclough
Dr. T. Erasmus
Mrs. G. Roberts**

Tel:01352 750755

alunschool.co.uk

**Wrexham Road
Mold, Flintshire
CH7 1EP**

**Ffordd Wrecsam
Yr Wyddgrug
Sir y Fflint
CH7 1EP**

**ALUN SCHOOL, MOLD
Year 8 Parents Evening – 24th November 2016**

Student name: _____ Tutor Group: _____

I acknowledge receipt of your letter dated November 2016 and confirm that I shall/shall not* be able to attend the Year 8 Parents' Evening on the 24th November 2016.

*Please delete whichever is not applicable

Signed Parent/Carer: _____ Date: _____