



CS12 – Conduct on School Buses



Last Review Date	November 2017	Next Review Date	November 2018
Leader of Policy Review	Headteacher, Deputy Headteacher and Head of Clwyd house		
Associated Policies	Behaviour, Home School Partnership, Transport		

The School has a policy of monitoring conduct on school buses and intervening where necessary to ensure the safety and well-being of all passengers. In particular, issues that concern the relationships of students towards each other and their behaviour whilst on school buses is something that the School will address if necessary. This can result in temporary removal of access to a bus in order to encourage improvement in the conduct of individuals.

However, the contracts for school transport are set by Flintshire County Council and they are the body who oversee the arrangements for granting bus passes and allowing students to travel on contract buses. Parents are also requested to contact this department when it is not an issue that the School can address directly. Below is a condensed summary of information taken from the 'School Transport' leaflet produced by Flintshire County Council and that is issued to all students.

General

- Please behave responsibly at all times. Failure to do this could endanger both yourself and others.
- Don't do anything to distract the driver. Behaviour which causes damage to a vehicle or injury to a driver or other passengers is totally unacceptable.
- If you have any concerns about your journey, inform your parents or school.

At the Roadside

- Always arrive at the bus stop on time. If you have a pass, make sure you have it with you.
- If your bus is late you should wait for up to 20 minutes before either returning home or making your own way to school. Bus operators are instructed to make sure that the bus does not run early.
- Do not play near the road when waiting for the bus. Wait well back on the pavement. Do not try to get on or off the bus until it has stopped. Do not push or rush for the door when the bus has stopped.

Bus Passes

- Always show your pass to the driver. If you do not show your pass when travelling to school you may be refused travel or asked to pay a fare. If you make yourself a nuisance or cause damage on a bus your pass may be withdrawn and you will not be able to travel.
- Keep your pass in good condition. If it is damaged in any way the driver may take it off you or you may have to pay for your journeys until a new one is issued.

The Bus

- If you pay a fare always try and have the correct money ready.
- Find a seat quickly and quietly without pushing. Remain in your seat at all times facing forward while the bus is moving. Do not put your feet on the seats.
- Listen to the driver and do as they tell you. When the bus is moving never speak to or distract the driver except in an emergency.
- Where seatbelts are provided they should be worn at all times during the journey.
- You should never lean out of an open window. Do not throw things in or out of the bus.
- Do not eat, drink or smoke on the bus. Do not leave litter on the bus.
- Do not ring the bell unless you want the bus to stop at the point you wish to get off.
- Do not shout or use abusive language, and never bully other students.

- Have consideration for other passengers.
- When you are getting off the bus make sure that younger students are well clear of the bus.
- Take care that your coat, scarf or bag does not get caught in the door when getting off the bus. Make sure you have all your belongings as you leave the bus. If you forget something contact the bus company.
- Never cross the road until the bus has moved away. You must be able to see clearly in both directions and, where possible, use a pedestrian crossing.